

# Van Wert City Schools

## S. F. Goedde Building

205 W. Crawford St.  
Van Wert, OH 45891

### Central Office

#### Superintendent

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#### Elementary Coordinator

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#### Director of Operations

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### District Buildings

VW Early Childhood Center  
Van Wert Elementary School  
Van Wert Middle School  
Van Wert High School  
LifeLinks Community School

DATE: August 8, 2013

TO: All Parents

FROM: Ken Amstutz

RE: Bus Information

The following items of information are given to you for the purpose of attempting to answer some the questions that may come up for the coming school year regarding the Van Wert City Schools transportation program. We are asking for the cooperation of students and parents to follow the outline of rules on the back of this memorandum to ensure that we can operate our buses safely and efficiently.

Students will be discharged from the bus at their regular stop. If a parent wants their child discharged at a place other than the regular stop, they are to send a written note to the principal stating what stop and the date they wish to have their child discharged. **This stop must be on our regular school bus route.**

Students are to ride their regular bus each day. If a parent wishes to have their child ride a bus other than their regular one, they must send the request to the child(s) school principal. The principal will issue a permit for the child to ride the different bus. No student will be permitted to ride any bus other than the regular one without a permit signed by his or her school principal or the transportation supervisor.

Students riding the middle school/high school shuttle bus from the S.F. Goedde Building must register and receive a bus pass from the Transportation Department in the high school. All shuttle bus riders will be assigned a bus and will be required to ride the appropriate bus to and from school.

In the case of inclement weather whereby buses cannot travel safely, the announcement will be made over radio station WERT or other media sources. You can also check out delay and closure information on the web at [www.vanwertcougars.net](http://www.vanwertcougars.net). If at all possible, this announcement will be made by 7:00 a.m. Please do not call the school – our telephones must be free for emergency use when these conditions exist.

Buses may be late occasionally because of circumstances beyond our control. We appreciate your patience and understanding if these situations should arise.